

STATE AID AGREEMENT BETWEEN THE SOUTH CAROLINA STATE LIBRARY
AND
PUBLIC LIBRARY SYSTEMS OF SOUTH CAROLINA
FY 2005-2006

The South Carolina State Library, having secured an appropriation for State Aid to county and regional libraries, invites the _____ Library to participate and offers the following aid:

- I. The services of a staff of trained librarians to confer with the local library board and librarian on matters of policy, procedure and practice.
- II. A grant of \$2.00 per capita, minimum of \$40,000 per county, based on the population of the county or counties as reported in the latest Federal decennial census.

PROVIDED:

- I. That library income from local sources in 2005-2006 (\$ _____) shall be not less than the amount actually expended for library operations from local sources in 2003-2004 (\$ _____).
- II. That the _____ Library is administered by a legally appointed board, which meets not less than four times each year and that the Board agrees to the following:
 - A. Provide free basic public library service to all residents in the library’s legal service area (LSA) consistent with South Carolina Public Library Standards published by the South Carolina State Library.
 - B. Provide remote access to statewide databases coordinated by the State Library.
 - C. Provide an adequate level of service, either through county library systems or through regional library systems.
 - D. Adopt an annual budget with balanced proportions among personnel (65%-70%), information resources (15%-20%) and maintenance (10% - 20%). ***See Part 2 of this agreement: S.C. Public Library Annual Budget.***
 - E. Employ in professional and preprofessional positions librarians meeting the certification requirements of the South Carolina State Library and meeting the staffing standards consistent with the South Carolina Public Library Standards published by the South Carolina State Library.
 - F. Systematically acquire library materials consistent with a collection development policy approved by the local Board.
 - G. Adopt a long-range plan that provides reasonable access to all library services to all residents in the library’s service area consistent with South Carolina Public Library Standards published by the South Carolina State Library.
 - H. Adopt a technology plan that meets the guidelines established by the South Carolina State Library.
 - I. Provide at least one library in the system that is open and provides on site access consistent with South Carolina Public Library Standards.
 - J. Supply the South Carolina State Library with such statistics and information as it may request.
 - K. Have the financial records of the library audited annually by a certified public accountant and furnish the South Carolina State Library with a copy of the audit report.
 - L. Notify the South Carolina State Library of official public library board appointments within 30 days of appointment.
 - M. Invite the South Carolina State Library Director or designee to one board meeting annually.

_____ County Library Board Chairperson	_____ Director, South Carolina State Library
_____ Date	_____ Date

PLEASE RETURN THIS AGREEMENT, SIGNED BY THE LIBRARY’S BOARD CHAIR, ALONG WITH THE LIBRARY’S PROPOSED BUDGET FOR FY 2005-2006 TO: Guynell Williams, Deputy Director, South Carolina State Library, 1430 Senate Street, P.O. Box 11469, Columbia, SC 29211.